

LOWER BEEDING PARISH COUNCIL

**Minutes of the meeting held on Tuesday 29th September 2020.
Due to the COVID-19 virus the meeting was held via Zoom software.**

Present: Cllr Allen (Chairman), Cllr Lloyd (Vice-Chairman), Cllr Ward, Cllr Peckham, Cllr Mercer, Cllr Hough, Cllr Dawson,

Also present: Peter Knox (Clerk), Cllr Kitchen Cllr Bradnum and four members of the public.

The Chairman began the meeting at 19:35 hours.

150/20 Apologies for absence: - Cllr Lillywhite,

151/20 Approval of the minutes from the Parish Council Planning Meeting held on 11th August 2020.

152/20 Approval of the minutes from the Parish Council Planning Meeting held on 15th September 2020.

153/20 Approval of the minutes from the Parish Council Meeting and AGM held on 28th July 2020.

All of the minutes were approved.

154/20 Declaration of interests from members in respect to any items on the agenda.

There were no declarations of interest.

155/20 Report from District Councillor.

Cllr Bradnum reported the following to the PC.

The White Paper on planning will have a huge effect on our district. There are three pillars to the paper running in tandem and the closing date for responses on Planning for the Future is 29th October. Only 1,000 people have objected to the proposals from this district, and the HDC response will be on the website.

The Pillars are: -

- 1/ Planning for development.
- 2/ Planning for beautiful and sustainable places.
- 3/ Planning for infrastructure and connected places.

- Growth areas “suitable for substantial development” – it is proposed that the term substantial development be defined in policy to remove any debate about this descriptor. It is envisaged this category would include land suitable for comprehensive development, including new settlements and urban extension sites. Anything identified as a growth area will have automatic permission in principle.
- Renewal areas “suitable for development” – this would cover existing built areas where smaller scale development is appropriate. It could include the gentle densification and infill of residential areas, development in town centres, and development in rural areas that is not annotated as Growth or Protected areas, such as small sites within or on the edge of villages
- Areas that are Protected – this would include sites and areas which, as a result of their particular environmental and/or cultural characteristics, would justify more stringent development controls to ensure sustainability. This would include areas such as Green Belt, Areas of Outstanding Natural Beauty (AONBs), Conservation Areas, Local Wildlife Sites, areas of significant flood risk and important areas of green space.

Based on the current formula for calculating housing numbers, Horsham would need to build and sell 1715 homes per annum as opposed to 920 now. Horsham District Council (HDC) have objected to this huge increase in numbers.

There will be retention of Neighbourhood Plans but there is little clarity on how this will operate. Each authority is to have a chief officer for design and placemaking.

The duty to cooperate with adjoining authorities will go. There will be no more Section 106 funds or CIL but a single infrastructure levy will be introduced. There will not be site notices for any developments such as extensions etc. But there will be increased digitalisation of planning.

There has been a new assessment of traveller sites and HDC is now short of 93 pitches. They are looking at trying to increase capacity at existing sites and HDC are trying to have site allocations within new large-scale developments to a maximum of 15 pitches.

It has been agreed that some small charges will be introduced towards the repair of our waste and recycling bins. HDC spend £45,000 a year on bin repairs and replacements. About 10% of damage is caused by the refuse collectors, and each household owns their own bins, so a charge of £11.00 will be made for a new lid and £8.00 for new wheels.

The LEAP grant scheme has at its disposal some £86,000 to be distributed to small businesses across the Horsham District between 30 September 2020 and end May 2021. Over 100 small and micro businesses have successfully secured a grant in the three previous years of this programme.

This year's programme is aimed at small businesses located in HDC that missed out on the various government COVID-19 support programmes. If a new business of less than 12 months and have less than 20 employees, they can now apply for a share of these grant funds to support their business needs.

They can apply for up to £2,000, which you will need to match with additional funds (30% of the total project cost). You must be able to demonstrate how the project will develop or establish your business and what difference it will make.

All companies wishing to apply must be registered with Companies House and/or HMRC.

156/20 Report from County Councillor.

Cllr Kitchen reported the following to the PC.

- Recycling Sites hours have changed to winter hours of 9am to 4pm and closed on Sunday's.
- The new cycling lanes have not been a success causing greater traffic congestion. There was no consultation on the lanes and they were not thought out or planned correctly.
- The Corona virus is affecting Horsham more than many areas of the county. With the town registering the second highest infection rate in the county.

157/20 Public Adjournment to include

- **Hi-Speed Broadband application**

The Chairman called for a public adjournment and reported the current position on the application for the installation of hi-speed broadband in one area of the Parish. He encouraged other residents to apply for the rural government grant for this service.

Mr Jerry Rivera (Church Lane resident) gave an overview of the process to apply for the hi-speed broadband following his successful application for Church Lane.

It was pointed out that the minister in charge of installation is Mr Bob Lanzer.

Roger Warwick also gave his update of trying to apply for Warninglid Lane.

- **Community Speed Watch (CSW) – Roger Warwick CSW Supervisor**

Mr Warwick gave an overview of recent CSW sessions and the statistics off all sessions from 17th June 2020. Further he reported that the process of speeding violations has been changed by Sussex Police whereby any transgressors will now be given a final warning after two speeding breaches. After the third letter the offenders will get a visit from the police.

158/20 Parish maintenance update

The Clerk reported that several cases of fly-tipping had taken place throughout the Parish. They were reported to WSCC and usually cleared up within ten days.

159/20 Neighbourhood Plan update – The Clerk

- **Current status of the Neighbourhood Plan / Submission to HDC.**

The Clerk reported that he had been in contact with Horsham Planning Department (HDP) requesting an up-date on the status of the LB Neighbourhood Plan. HDP stated that it was still in progress but delayed because of COVID-19.

160/20 Other matters arising which are not covered elsewhere on the agenda – The Clerk

The Clerk reported the following: -

- **Corona virus**

He stated that the PC were ready if there was a second wave of the Corona virus. He reported that all of the previous recipients of assistance had been informed that we were ready if called upon.

- **Online Planning Training (OPT)**

The PC approved the OPT which will be undertaken by Flo Churchill of HDP. The Clerk will arrange dates for the training.

- **Transport Assessment and Objectives**

The Chairman showed the PC what he thought were the objectives for a transport assessor. He added further points that were suggested by the PC.

- **School cleaning grant**

The PC has been approached by Holy Trinity Primary School for a grant to assist the school in the extra cleaning staff and equipment needed to follow the new rules for hygiene requirements as a consequence of the COVID-19 virus. It was agreed to donate £1,000/- to the school for this extra service.

161/20 Chairman's announcements

The Chairman had no further comments to add.

162/20 Planning Applications:

DC/20/1229 Carters Lodge Carterslodge Lane Handcross West Sussex RH17 6AA

Part retrospective application for the repair and extension of a culvert with associated works to a dam serving Carterslodge.

The PC had No Objection to this application.

DC/20/1734 Cheriton Cottage Handcross Road Plummers Plain West Sussex RH13 6NX

Conversion of existing barn and stable buildings to form a single dwelling house with a new build linking element.
Creation of new vehicular access, provision of car parking and associated landscaping.

The PC objected to the application on the following grounds: -

1/ The change of use from stables to residential use is refused as it was previously.

2/ The same vehicular access should be utilised.

DC/20/1752 & 1753 Tudor Lodge Horsham Road Handcross Haywards Heath West Sussex RH17 6DT

Erection of a double storey side extension, installation of a rear canopy and construction of a new garage.

The development type is 021 – Householder Application (DC/20/1752).

The development type is 023 - Listed Building Consent Alteration (DC/20/1753).

The PC objected to the application on the following grounds: -

1/ The proposed garage should not be connected to the existing Listed Building.

2/ The proposed building was not in keeping with the Listed Building.

Planning Appeal - For Information Only

DC/20/0317 Appeal APP/Z3825/W/20/3255354 Highgate Hammerpond Road West Sussex RH13 6PE

163/20 Accounts status as at end of September 2020.

Date	Accounts – September 2020	AMOUNT £
Balance at 28th August 2020		
	Business Account - Balance	£10,226.83
	Treasurers Account - Balance	£24,383.06
	Treasurers Account	
01-Sep	Clerks Salary - August	£1,068.84
15-Sep	MAS networks	£128.39
29-Sep	Charlie Voyce gardening maintenance and expenses	£234.11
29-Sep	HDC litter bin emptying	£165.36
29-Sep	Clerks Salary - September	£1,060.08
29-Sep	Clerks Expenses - September (Zoom)	£14.39
29-Sep	HMRC - PAYE + NI 2Q Clerk	£419.97
18-Sep	HDC 2nd Precept payment - Credit	£18,505.00
	TOTAL	£3,091.14
	Business Account	
09-Sep	Interest	£0.08
Balance at 29th September 2020		
	Business Account - Balance	£10,226.91
	Treasurers Account - Balance	£39,796.92

164/20 Finance outstanding payments.

Date	Outstanding Payments	
	Clerks Workplace Pension 2Q payment	£475.30
	TOTAL	£475.30

Dates of the next meetings:

165/20 Planning Meeting –Tuesday 13th Oct 2020 7:30 pm venue to be confirmed.

Please note the meeting will only take place if there are planning applications to review.

166/20 Parish Council Meeting – Tuesday 27th Oct 2020 7:30 pm venue to be confirmed.

Due to the COVID-19 virus all public meetings were suspended following government advice therefore the above meeting may take place via Zoom software.

The meeting closed at 21:50 hours

Lower Beeding Parish Council,
Email: clerk@lowerbeeding.com