

# LOWER BEEDING PARISH COUNCIL

Minutes of the meeting held on Tuesday 28th March 2023.  
The meeting was held at Holy Trinity Church Rooms, Lower Beeding.

**Present: Cllrs: Allen (Chairman), Bamford (Vice-Chairman), Peckham, Mercer, Fitzpatrick, Scrase-Dickins, Smith.**

**Also present: Peter Knox (Clerk), Cllrs Bradnum, Nagel and four members of the public.**

The Chairman began the meeting at 19:30 hours.

**035/23 Apologies for absence: Cllr Lillywhite.**

**036/23 Approval of the minutes from the following meetings:**

- Parish Council Meeting held on 28th February 2023.

The minutes were approved and seconded.

**037/23 Declaration of interests from members in respect to any items on the agenda.**

Cllr Scrase-Dickins declared her interest in Planning Application DC/23/0289 Glebe Lodge, Brighton Road as a neighbour.

**038/23 Meetings attended by Councillors.**

Cllr Bamford and the Clerk attended a Zoom meeting with neighbouring Councils on the current Neighbourhood Plan, Water Neutrality and Development Approval situation.

**039/23 Report from District Councillor.**

Cllr Bradnum reported the following:

- Horsham District Council (HDC) have allocated £150 k to tackle anti-social behaviour.
- They have also allocated £150 k to low-income residents.

This will be Cllr Bradnum's last LBPC meeting as she is retiring at the next elections.

The Chairman thanked her for all of the hard work and support she had given on her tenure in HDC and wished her well for the future.

**040/23 Report from County Councillor.**

Cllr Nagel reported the following:

- WSCC had allocated further funds for potholes in the county.

**041/23 Public Adjournment to include:**

Highways and Community Speed Watch (CSW) – Roger Warwick, Jacqui Dunning and Cllr Fitzpatrick.

- Mr Warwick summed up the status of CSW and reiterated that he will not be continuing as the CSW Supervisor from the end of March.
- Cllr Fitzpatrick and Jacqui Dunning gave an up-to-date assessment of the Traffic Working Party (LBTWP) and their proposed improvements in the Parish.

## **042/23 Other matters arising which are not covered elsewhere on the agenda.**

The Clerk reported the following:

- Cisswood House Hotel – it has been confirmed that migrant families only were moving into the hotel. The Clerk had introduced the PC to the current manager of the hotel offering any support he may need in the local community.
- Elections update – all Parish Councillors must submit their nomination pack to the Elections Officer by 4<sup>th</sup> April at the HDC in person.
- Land Purchase – contact was made with Mr Brian Elliott regarding the purchase of the piece of land adjacent to the swings. Mr Elliott informed the Clerk that nothing can go ahead now until after a new Council had been voted in.
- Kings Coronation – it was decided by the Council that the £200/- from HDC would be donated to the primary school to hold their coronation event.
- Financial Audits – the Clerk has received notice that both the internal and external audits must be completed by June 30<sup>th</sup>.
- Lloyds notice bank account has been set up with statements received on a quarterly basis.

## **043/23 Chairman's announcements**

As this was Cllr Peckhams last PC meeting the Chairman thanked him for his dedication and advice during his three-decade tenure. The Chairman suggested that a commemorative tree be planted in Cllr Peckhams honour.

It was unanimously approved and seconded by the PC.

## **044/23 Planning Applications:**

### **DC/23/0289 Glebe Lodge Brighton Road Lower Beeding West Sussex RH13 6NQ.**

Erection of a two-storey side extension.

**The Parish Council were neutral on the application with no comments.**

### **DC/23/ 0268 High Beech Farm Hammerpond Road Plummers Plain Horsham.**

Demolition of 3 nos existing outbuildings. Conversion of existing garage into a family annexe and relocation of existing stables. Construction of new entrance gates, gateway and driveway to the relocated stables and addition of new entrance gates to existing access.

045/23 Accounts status as at end of March 2023.

The PC decided to postpone the review of this application until the next meeting.

045/23 Accounts for March 2023.

Date	Accounts – March 2023	AMOUNT £
<b>Balance at 28th February 2023</b>		
	Treasurers Account - Balance	£37,464.77
	Business Account - Balance	£20,258.24
15-Mar	MAS Networks	£37.76
28-Mar	PCC Church room hire 2H 2023	£300.00
	<b>TOTAL</b>	<b>337.76</b>
	<b>Business Account</b>	
09-Mar	Interest	£9.55
<b>Balances at 28th March 2023</b>		
	Treasurers Account - Balance	£37,127.01
	Business Account - Balance	£20,267.79

046/23 Outstanding payments

Date	Outstanding Payments	
	Clerk Salary	£1,253.17
	Clerk Expenses	£103.39
	Garden Waste Bins for Parish	£172.00
	Defib Pads replacement for Plough	£61.74
	HMRC 4Q payment NI and PAYE	£914.27
	Clerks pension	£1,333.85
	Zurich Insurance 2023-24	£681.47
	NALC & WSALC annual fee 2023-24	£375.31
	<b>TOTAL</b>	<b>£4,895.20</b>

Date of the next meetings:

047/23 Planning Meetings –Tuesday 11th April 2023 at 7:30 pm to be held in the Church Rooms Holy Trinity Church, Lower Beeding

Please note that the planning meetings will only take place if there are any applications to discuss.

**048/23 Parish Council Meeting – Tuesday 25th April 2023 at 7:30 pm to be held in the Church Rooms Holy Trinity Church, Lower Beeding.**

**The meeting closed at 9:30 pm.**

**Peter Knox**

**Clerk to Lower Beeding Parish Council**

**Email: [clerk@lowerbeeding.com](mailto:clerk@lowerbeeding.com)**

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