

LOWER BEEDING PARISH COUNCIL

Minutes of the Annual General Meeting (AGM) of the Parish Council held on Tuesday 13th June 2023 in the Holy Trinity Church, Plummers Plain.

Present: Cllrs Allan, Bamford, Lillywhite, Scrase-Dickins, Smith.

Also present: Peter Knox (Clerk)

The Chairman began the meeting at 19:35 hours.

087/23 Apologies for absence. Cllrs Mercer & Fitzgerald

088/23 Appointment of Chairman.

There was only one applicant for the position of Chairman, Cllr Leslie Bamford. Cllr Bamford was unanimously voted in as the new Chair.

Proposed: Cllr Scrase-Dickins Seconded: Cllr Smith

089/23 Appointment of Vice-Chairman.

There were no applicants for this position.

090/23 Appointment of Councillors.

All Councillors were re-appointed. The Clerk requested that all Councillors should submit a signed copy of the Declaration of Interests and Acceptance of Office forms.

091/23 Co-option of vacant position(s) to the Council.

There was a vacant position on the Council with one new applicant, Mr Dan Lillywhite

He was unanimously voted onto the Council.

Proposed: Cllr Smith, Seconded: Cllr Allan

092/23 Signing of the Annual Governance Statement for the municipal year 2023/24.

The Annual Governance Statement was signed by the Chairman and the Clerk (RFO).

093/23 Declaration of Interests and notification of any change of interests.

The Declaration of Office and Interests forms were distributed to the PC for compilation and signature.

094/23 Approval of Working Groups

The following sub-committees were approved by the Council.

- **Transport Working Group**

Proposed: Cllr Bamford Seconded: Cllr Smith

Approved for continuation.

- **Planning Committee**

A debate followed on whether there should be a separate sub-committee for Planning Applications. It was unanimously agreed that the current reporting practice of Planning Meeting on the second and fourth week of every Parish month.

095/23 Approval of the Annual Governance and Accountability Return (AGAR) for 2022-23.

The Clerk gave the PC an update on the AGAR for 2022-23. The AGAR was reviewed and approved by the Council.

Proposed: Cllr Allen Seconded: Cllr Bamford.

096/23 Chairman's annual report.

The Chairman thanked the Councillors for their support during his term of office and gave his support to the new Chair. The PC thanked Cllr Allen for his dedicated service during his tenure as Chairman. Cllr Allen will continue on the PC as a Councillor.

097/23 Public Session – The Parish Council agrees to adjourn proceedings for questions from members of the public.

There were no members of the public present.

Date of the next meetings:

098/23 Next Parish Council Meeting – Tuesday 27th June 2023 in the Holy Trinity Church, Plummers Plain at 7:30pm.

The meeting concluded at 21:00 hours

Lower Beeding Parish Council,

Email: clerk@lowerbeeding.com

Members of the public should be aware that being present at a meeting of the Council or one of its Committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.