

# LOWER BEEDING PARISH COUNCIL

Minutes of the meeting held on Tuesday 26<sup>th</sup> March 2024.  
The meeting was held at Holy Trinity Church Rooms, Lower Beeding.

**Present:** Cllrs Bamford (Chair), Scrase-Dickins, Smith, Keen, Fitzpatrick, Cannom.

**Also present:** Peter Knox (Clerk), Cllr Livingstone and one member of the public.

The Chair began the meeting at 19:30 hours.

**047/24 Apologies for absence:** Cllr Nagel, Allen, Mercer & Lillywhite.

**048/24 Approval of minutes for:**

- February 2024 Parish Council Meeting.
- March 2024 Planning Meeting.

The minutes were approved by: Cllr Scrase-Dickins and seconded by Cllr Fitzpatrick.

**049/24 Meetings attended by Councillors.**

- Cllr Mercer and The Clerk attended a HDC presentation on the HDC Parish/Neighbourhood Council Training on the 20<sup>th</sup> March. The Clerk will forward the presentation slides when received.
- Cllr Keen met Lee Goossens of the Hunter-Nash Group regarding the plans for Stonehouse Farm.
- Cllr Keen attended a training session on Councillors Roles, Responsibilities & Working Relationships.

**050/24 Declaration of Interests.**

There were no declarations.

**051/24 Report from District Councillor.**

Councillor Livingstone reported the following:

As the Council year comes to an end there was very little to feedback to the LBPC. This year has seen the issue of the Local Plan and the HDC budget.

**052/24 Report from County Councillor.**

Councillor Nagel was not present at the meeting.

**053/24 Other matters arising which are not covered elsewhere on the agenda.**

**Updates:**

- Cisswood House Hotel – Cllr Smith reported that complaints have been received from local residents on the following issues:
  - ❖ Excessive litter being discarded around the hotel area.
  - ❖ The access road is in need of repair, mainly deep potholes.
  - ❖ There have been incidents of on-site security unnecessarily stopping residents accessing their houses via the hotel.

Cllr Smith said that he will contact the hotel about the issues and make an appointment with Cllr Livingstone to meet the hotel manager.

- LBPC website – The Clerk reported that he had contacted the web provider, Vision ICT, regarding upgrading the LBPC website. It was agreed that the Clerk would contact ICT again about adding updated photographs of the Parish.

- Recreation land acquisition – Cllrs Allen & Keen.  
There has been no further progress on the purchase of the land adjacent to the children’s playground.
- The Clerk issued the dates for the forthcoming year of PC & Planning meetings.  
A discussion followed regarding bringing the meetings forward. It was agreed to start all future PC and Planning meetings at 7 pm.
- Defib replacement in Plough public house.  
The PC were shown various options for the replacement defibrillator in the Plough Pub. The Clerk will purchase the chosen one and have it mounted in a waterproof box.

**054/24 Planning Applications**

**DC/24/0278 & 0279 Leonardslee Gardens, Brighton Road, Lower Beeding, West Sussex RH13 6PP.**

Removal of existing roof covering and rooflights and proposed new roof covering and rooflights (Full Application and Listed Building Consent).

**There were no comments made by the LBPC on the application and the PC were Neutral on the application.**

**055/24 Public Adjournment**

The Transport Working Party (TWP) gave an update on the data received from the 30 mph Speed Indication Devices (SID’s) currently operating in Lower Beeding. The TWP will present the statistics of the number and speed of all vehicles.

**056/24 Chair’s announcements.**

There were no further comments from the Chair.

**057/24 Accounts status as at end of March 2024.**

Date	Accounts March 2024	AMOUNT £
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**Balance at 27th February 2024**

	<b>Treasurers Account - Balance</b>	<b>£46,993.31</b>
	<b>Business Account - Balance</b>	<b>£10,370.52</b>
	<b>32 Day Notice Account</b>	<b>£10,239.18</b>

<b>18-Mar</b>	<b>MAS Networks</b>	<b>£104.39</b>
<b>20-Mar</b>	<b>HDC Bin Emptying</b>	<b>£163.80</b>
<b>20-Mar</b>	<b>Mulberry - Training</b>	<b>£108.00</b>
<b>20-Mar</b>	<b>PCC Holy Trinity - Church Room Hire</b>	<b>£300.00</b>
<b>20-Mar</b>	<b>Clerk Expenses - March</b>	<b>£75.78</b>
<b>20-Mar</b>	<b>Clerk Salary - March</b>	<b>£1,233.55</b>
<b>21-Mar</b>	<b>Clerks Workplace Pension - 2H payment</b>	<b>£1,294.46</b>
<b>22-Mar</b>	<b>HMRC - 4Q PAYE &amp; NI payment</b>	<b>£1,089.77</b>
	<b>Total Costs</b>	<b>£4,369.75</b>

	<b>Business Account</b>	
<b>11-Mar</b>	<b>Interest</b>	<b>£11.45</b>

	<b>32 Day Notice Account</b>	
<b>19-Mar</b>	<b>Interest</b>	<b>£21.17</b>

**Balances at 26th March 2024**

	<b>Treasurers Account - Balance</b>	<b>£42,623.56</b>
	<b>Business Account - Balance</b>	<b>£10,381.97</b>
	<b>32 Day Notice Account</b>	<b>£10,258.16</b>

**058/24 Outstanding payments.**

<b>Date</b>	<b>Outstanding Payments</b>	
	<b>Total</b>	<b>£0.00</b>

**059/24 Approval of accounts for financial year 2023-24.**

The Chair requested that the accounts be approved at the next PC meeting in April.

**Date of the next meetings:**

**060/24 Planning Meetings –Tuesday 9<sup>th</sup> April 2024 at 7:00 pm to be held in the Church Rooms Holy Trinity Church, Lower Beeding**

Please note that the planning meetings will only take place if there are any applications to discuss.

**061/24 Parish Council Meeting – Tuesday 30<sup>th</sup> April 2024 at 7:00 pm to be held in the Church Rooms Holy Trinity Church, Lower Beeding**

The meeting closed at 21:15 hours.

**Peter Knox**

**Clerk to Lower Beeding Parish Council**

**Email: [clerk@lowerbeeding.com](mailto:clerk@lowerbeeding.com)**