

## LOWER BEEDING PARISH COUNCIL

### Minutes of the meeting held on Tuesday 29<sup>th</sup> January 2019 in the Church, Plummers Plain.

Present: Cllr Allen (Chairman) EA, Cllr Lloyd (Vice-Chairman) ML, Cllr Peckham GP, Cllr Bamford LB, Cllr Hinton AH, Cllr Hough KH, Cllr Tabor AT, Cllr Ward JW, Cllr Tabor N, NT.

Also present: Peter Knox (Acting-Clerk) PK, Liz Kitchen (County Councillor) LK, Toni Bradnum (District Councillor) TB, and six members of the public.

---

The Vice Chairman began the meeting at 19:30 hours.

**001/19:** Apologies for absence: **There were no absentees**

**002/19:** Approval of the minutes from the Parish Council meeting held on 27<sup>th</sup> November 2018.  
**The minutes were approved and seconded.**

**003/19: Report from District Councillor – Cllr Toni Bradnum**

- Cllr Bradnum informed the PC that Council Tax is due to rise 2.7% from April which equates to £149.53 at band D.
- Car parking charges are to remain the same with no increase.
- A new Discovery Hub at Warnham Local Nature Reserve has been given the go-ahead. The Council has been awarded nearly £300k by the European Agricultural Fund for Rural Development who support investment in public recreational infrastructure. The space will be used for both educational and leisure purposes. There will be a new hide and a new discovery trail.
- **The Horsham District Older Peoples Forum** 2019 meeting dates have been announced: -
  1. Monday 18<sup>th</sup> March 19 Trinity Methodist hall, Thakeham Road, Storrington RH20 3NG.
  2. Wednesday 29<sup>th</sup> May 19 Saxon Room at the Steyning Centre, Fletchers Croft, Steyning BN44 3XZ.
  3. Tuesday 3<sup>rd</sup> September 19, Roffey Millenium Hall, 154-156 Crawley Rd, Horsham RH12 4DT.
- There will be an 'MP Question Time' meeting again in November/December. Details will be circulated.
- It has been agreed that a Council Lottery be established for a one-year trial period. Following that if it's a success an external lottery management company will be appointed to provide the service. Any funds raised will be used for funding for local voluntary and community groups.
- The prospect of a single planning committee covering the whole of the district with a small number of members, has been put off for several months until after the new council is elected in May.
- There is a proposal to change the planning committees to North & South Horsham which will increase the council to forty-eight members from the current forty-four members. This proposal would come into effect in May 2019 if approved.

#### **004/19 Report from County Councillor – Cllr Liz Kitchen**

- Cllr Kitchen reported that the County Council had been given a fund for road signs and their maintenance and there was a reserve of available in the Community Initiatives Fund (CIF). The PC should apply to Monique Smart of WSCC for more details.
- Cllr Peckham said that the road repairs are not adequate in the parish and needed addressing by WSCC.

The Chairman thanked both Cllrs Bradnum and Kitchen for their reports.

#### **005/19 Public Adjournment – Presentation from Ian Hare (Chairman of Association of Parish Councils Aviation Group - APCAG) regarding noise levels and expansion of Gatwick Airport.**

- APCAG is not an action group but represents Parish Councils in any debates and discussions with Gatwick Airport over their expansion and noise levels.
- They measure noise levels and environmental damage caused by the airport.
- They also sit on the Noise Management Board and are involved in the Potential Night Noise Trial.
- There are sixteen parishes currently members of APCAG.
- There are two levels of membership Full and Associate.
- LBPC voted to become Associate Members of the Group.

The Chairman thanked Cllr Hare for his presentation and the information on the group. He also asked for the Public Adjournment to continue with reports and feedback from the Community Speed Watch (CSW) Group and also from Gevin White regarding parish maintenance.

#### **010/19 Community Speed Watch (CSW) update**

Roger Warwick (CSW leader and co-ordinator) gave a report on the current status:-

- A joint letter from both LBPC and Slaugham PC was sent to WSCC Highways regarding the dangerous driving and conditions on Warninglid Lane.
- The CSW group has completed practice trials on two days to test the equipment. The test sessions highlighted the speeding issues that occur within the Parish.
- Sussex Police will now approve the CSW team with a live session in February.

#### **007/19 Parish maintenance update – Cllr Lloyd**

As discussion followed regarding Parish maintenance for the forthcoming year.

Mr White offered to submit a tender to undertake the maintenance informing the PC that he would procure the required equipment to take on this task if selected.

- Cllr Tabor N will liaise with Mr White on this issue.
- Cllr Lloyd proposed that Mr White be a highways consultant for the Parish due to his historic relations with WSCC highways department. It was seconded and Cllr Lloyd will coordinate with Mr White and report back to the PC.

Cllr Peckham asked for a vote of thanks for both Messrs Warwick and White on their work on behalf of the Council it was unanimously agreed.

**006/19** The Clerk went through each item on the Action List Update. A copy of the list to be forwarded to all council members by PK.

#### **008/19 Website update - Cllr Allen**

The website framework has been completed. It now requires upload of historical data before being published.

#### **009/19 Neighbourhood Plan (NP) update – Cllr’s Peckham and Bamford**

- Cllr Bamford gave an update on a proposed NP meeting to be held on 12<sup>th</sup> February in the Church. The purpose of the public meeting is to inform all on the current status of the NP.
- Both Cllr Peckham and The Clerk will attend a NP meeting held by HDC on 2<sup>nd</sup> February in the District Offices.
- The proposed remaining costs of the Planning Consultant (Dowsett / Mayhew) were discussed. The Chairman asked the NPWP to try to keep the cost down on the remaining final preparation of the NP.

Cllr Peckham proposed a motion of thanks to Cllr Bamford for her work on the NP. It was seconded and agreed.

#### **011/19 Correspondence received for action – Clerk**

- The clerk feedback several emails received since the last PC meeting.

#### **012/19 Meetings attended by Councillors**

- There were no meetings reported by the Council.

#### **014/19 Chairman’s announcements**

- The Chairman proposed to the PC that the Acting-Clerk should be given the post of Clerk on a permanent basis. It was unanimously ratified by the Councillors.
- The Chairman will prepare a contract for the Clerk.
- The Clerk will start his new position wef 1<sup>st</sup> February 2019.

#### **015/19 Planning**

##### **Planning application**

**DC/19/0140** South Plain House, Handcross Road Plummers Plain.

Proposal: Non Material Amendment to previously approved application DC/15/1612 (Conversion of redundant stables to one single storey dwelling with associated parking) Relating to internal layout and repositioning of doors and windows.

#### **016/19 Finance - discussion on proposed precepts for 2019.**

- The PC discussed and agreed the final precept for the parish for 2019-20.
- The Clerk will submit the precept before 31<sup>st</sup> January.

#### **017/19 Accounts status / summary as at end of 2018**

- The Clerk gave the PC the accounts details as of the end of December 2018.
- The Clerk to check the grants policy for charities and schools.

**Dates of the next meetings:**

**018/19 Planning**– Tuesday 12<sup>th</sup> February 2019 in the Church, Plummers Plain at 7:30pm

(Please note these planning meetings will only take place if there are planning applications to discuss)

**019/19 Next Parish Council Meeting** – Tuesday 26<sup>th</sup> February 2019 in the Church, Plummers Plain at 7:30pm

The meeting closed at 21:50 hours.

Lower Beeding Parish Council,

Email: [clerk@lowerbeeding.com](mailto:clerk@lowerbeeding.com)

*Members of the public should be aware that being present at a meeting of the Council or one of its Committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.*