

# LOWER BEEDING PARISH COUNCIL

## Minutes of the meeting held on Tuesday 26th March 2019 in the Church, Plummers Plain.

Present: Cllr Allen (Chairman) EA, Cllr Lloyd (Vice-Chairman) ML, Cllr Bamford LB, Cllr Hinton AH, Cllr Ward JW, Cllr Peckham GP, Cllr Hough KH,

Also present: Peter Knox (Clerk) PK, Cllr Toni Bradnum (District Councillor) TB, Cllr Liz Kitchen (County Councillor) and eight members of the public.

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The Chairman began the meeting at 19:30 hours.

**039/19:** Apologies for absence: Received from Cllr Tabor

**040/19:** Approval of the minutes from the Parish Council meeting held on 26<sup>th</sup> February 2019.  
**The minutes were approved and seconded.**

**041/19: Declaration of Interests from members in respect to any items on the agenda.**  
There were no Declarations from members

**042/19: Report from District Councillor – Cllr Toni Bradnum**

- Cllr Bradnum outlined the new proposals for changes to the HDC planning committee to a single entity. More details will follow after the elections.
- Velo South have applied for road closures for a cycle race later next year.
- HDC are asking people to collect dashcam footage of anyone they see fly tipping.

**043/19: Report from County Councillor – Cllr Liz Kitchen**

Cllr Kitchen gave a brief report on items concerning Lower Beeding Parish in West Sussex CC.

- There were many issues pertaining to Highways discussed.
  - ❖ Potholes in roads
  - ❖ Stolen manhole covers
  - ❖ Fly tipping
- The all-weather running track for Holy Trinity School has been approved.

**044/19 Public Adjournment – Community Speed Watch (CSW) update**

The Chairman asked for a Public Adjournment and report from Roger Warwick (RW) on the CSW.

- RW reported that there have been six CSW sessions thus far and reported that there were 186 speeding contraventions in those sessions.
- Letters have been sent to all transgressors.
- There have been rubber strips laid out by WSCC to assess the number of vehicles using Warninglid Lane.

**045/19 The Clerk Report on any Matters and review of the Action List Update.**

- A copy of the Action List was forwarded to all council members by The Clerk and updated.

**046/19 Parish maintenance update – Cllr Lloyd**

- Cllr Lloyd gave an overview of the three quotes for the proposed kerbside and pathways contract.
- He had received two quotes that were far in excess of the verbal quote given by Mr Gevin White.
- A long discussion ensued and it was agreed that the PC needed a formal quote from Mr White before a contract can be awarded.

- Several Councillors voiced their concerns on the problems faced by Mr White especially approval from WSCC Highways. It was agreed that WSCC Highways will have to approve the operation before it can proceed.
- Numerous members pointed out problems in the Parish that needed attention by the pavement contractor.

#### **047/19 Website update - Cllr Allen / The Clerk**

- The Parish Council website has now been published on the internet.
- The Clerk had asked for assistance in maintaining the website. Cllr Tabor will be approached to assist the Clerk.
- Cllr Allen approved training for website maintenance for the Clerk.

#### **048/19 Neighbourhood Plan (NP) update – Cllr’s Bamford and Peckham, and the Clerk**

- There will be a NP meeting on the 28<sup>th</sup> March at 7:30pm. This will be a closed meeting for the Working Party to update and discuss complete the NP.

#### **049/19 Correspondence received for action – Clerk**

- The Clerk fed back several emails received since the last PC meeting.
- The Clerk was requested to purchase a further Green Waste Collection badge for the Parish.
- The Chairman pointed out that it was resident’s responsibility to keep their hedgerows and pathways in good order. A letter will be prepared for a maildrop throughout the Parish.

#### **050/19 Meetings attended by Councillors**

- The Clerk attended a further training session in SSALC offices in Lewes.

#### **051/19 Public Rights of Way (PRoW) inspection**

- There will be an inspection of the Bridle paths and Public Rights of Way by Horsham wildlife rangers during March and April.

#### **052/19 Public Session**

There were no further issues raised by the public.

#### **053/19 Parish Elections on 2<sup>nd</sup> May**

- The Clerk informed the PC that all Councillors have to submit their nominations by 3<sup>rd</sup> April.
- The Clerk has a copy of the nomination packs if required by Councillors.

#### **054/19 Chairman’s announcements**

- There were no further announcements from the Chairman.

#### **055/19 Planning**

##### **Fell 1 x Oak Tree at Gardeners Cottage, Sandygate Lane.**

The owners of Gardeners Cottage attended the meeting and gave an overview why they needed to remove the oak tree. The tree in question is diseased and the owners requested that the tree be removed.

There was no objection from the Parish Council.

**056/19 Accounts status / summary as at end of February 2019**

**057/19 Finance – outstanding payments**

Date	Accounts – Feb 19	PAYEE	CHEQUE No	AMOUNT £
28-Feb	<b>Business Account - Balance</b>			£10,219.28
28-Feb	<b>Treasurers Account - Balance</b>			£33,914.67
	<b>Outstanding Payments</b>			
26-Feb	New Clerks Induction	SSALC	1614	£110.00
26-Feb	Clerks Expenses	Peter Knox	1615	£273.65
28-Feb	LB Parochial Church	LB Church	1616	£5,000.00
01-Mar	MAS Networks monthly fee	MAS Networks	DD	£84.00
	<b>TOTAL</b>			<b>£5,467.65</b>

**Balance at 26th March**

	<b>Business Account - Balance</b>			<b>£10,218.40</b>
	<b>Treasurers Account - Balance</b>			<b>£28,447.02</b>

**058/19 Internal Audit Approval**

- The Clerk requested approval for an annual internal audit by Mr. Peter Frost.  
The audit expense was approved.

**Dates of the next meetings:**

**059/19 Planning**– Tuesday 9<sup>th</sup> April 2019 in the Church, Plummers Plain at 7:30pm

(Please note these planning meetings will only take place if there are planning applications to discuss)

**060/19 Next Parish Council Meeting** – Tuesday 23<sup>rd</sup> April 2019 in the New Church Rooms, Plummers Plain at 7:30pm

The meeting closed at 21:20 hours.

Lower Beeding Parish Council,

Email: [clerk@lowerbeeding.com](mailto:clerk@lowerbeeding.com)

*Members of the public should be aware that being present at a meeting of the Council or one of its Committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.*

Approved .....

Date .....