

# LOWER BEEDING PARISH COUNCIL

## Minutes of the meeting held on Tuesday 30<sup>th</sup> July 2019 in the Church Rooms, Plummers Plain.

Present: Cllr Allen (Chairman), Cllr Lloyd, Cllr Peckham, Cllr Hough, Cllr Dawson, Cllr Lillywhite, Cllr Mercer.

Also present: Peter Knox (Clerk) PK, and five members of the public.

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The Chairman began the meeting at 19:35 hours.

**144/19 Apologies for absence:** - Cllr Bradnum, Cllr Kitchen, Cllr Hinton, Cllr Ward

**145/19 Approval of the minutes from the Parish Council meeting held on 25<sup>th</sup> June 2019.**

**146/19 Approval of the minutes from the Planning Committee meeting held on 9<sup>th</sup> July 2019.**

The minutes were approved and seconded.

**147/19 Declaration of interests from members in respect to any items on the agenda.**

There were no declarations by members.

**148/19 Report from District Councillor**

There was no report received from Cllr Bradnum.

**149/19: Report from County Councillor**

There was no report received from Cllr Kitchen.

**150/19 Public Adjournment**

The Chairman asked for a Public Adjournment

- Mrs Fielding had some questions on the minutes especially regarding the Church Grant of £5,000/- made in March 2019 and how were the CIL payments received by LBPC used?  
The Chairman responded on why the grant was made and how it is recorded in the accounts. He also informed the floor that all CIL money received from HDC is recorded and will be utilised for projects within the Parish.
- There were several questions from the public on overgrown hedgerows and bushes encroaching the footpaths in the Parish. The Clerk said he would investigate each one.
- There was a general discussion on the Planning Applications and usage at Stonehouse Farm. The Chairman said he would follow up with Cllr Kitchen on this issue.
- Roger Warwick (RW) gave an overview of the current situation with Community Speed Watch (CSW).
  - Still a lack of volunteers to keep sufficient number of CSW sessions effective.
  - There is a move by Sussex Police to Educate and not Prosecute speeding and traffic violators.
  - There is also a push from Sussex Police for CSW groups to monitor and prosecute speeding motorcycles.
  - RW also passed on the statistics regarding three S.I.D (Speed Indication Devices) that we placed on Warninglid Lane to monitor speeding. The results were alarming and RW and the Chairman said they will follow this issue up with Highways and keep Cllr Kitchen and our PCSO informed of any progress.

### **151/19 Parish maintenance update – The Chairman**

- Cllr Lloyd pointed out that the Chairman should not be the focal point for Parish Maintenance. This was agreed by the PC.
- The Chairman assigned all future Parish maintenance issues to Cllrs Lillywhite and Dawson.
- There are several road signs that need attention for the Maintenance team.

### **152/19 Neighbourhood Plan (NP) update – The Clerk**

The Clerk gave a brief update of the position of the NP.

- The final draft version will be delivered to HDC Planning department in August.

### **153/19 Action List Update and on any matters arising not covered elsewhere on the agenda – The Clerk**

The Clerk gave feedback on several activities and emails received from Parishioners: -

- Parish Council sub-contractor contract
  - Clerk to have draft completed before next meeting
- Overgrown borders
  - Clerk to either write letters to landowners but in cases of safety to carry out trimming of hedgerows
- External audit – Moore Stephens and Notice of Public Rights to view the draft accounts.
- Gardening in Lower Beeding – Church Close
  - Approval of reimbursement of expenses for Charlie Joyce
- Parish Online website
  - Approval of payment for annual subscription of the website.
- GDPR and data protection advisor
  - Cllr Hinton to arrange a visit from expert.
- Website Accessibility Statement
  - Clerk to arrange the website statement via Vision ICT.

### **154/19 Meetings attended by Councillors**

### **155/19 Chairman's announcements**

- The Chairman informed all that there will be no meeting in August and the next meeting will be at the end of September.

### **156/19 Planning Applications:**

#### **DC/19/1360 Conversion of redundant agricultural barn to a dwelling and erection of single storey extension with landscaping, parking and creation of new access onto Hammerpond Road.**

#### **Warley Farm Barn Hammerpond Road Plummers Plain Horsham RH13 6PE**

The PC unanimously voted against the application as it is outside the built-up area boundary and is not in a location that is sustainable in accordance with Horsham District Council policy. This application is also unclear. It discusses the previously agreed "Q" permitted development rights on the basis of agricultural usage, yet this is not the basis for the application. We have therefore considered the application as standalone and on its own merits.

157/19 Accounts status as at end of July 2019

158/19 Finance outstanding payments

Date	Accounts – July 2019	PAYEE	CHEQUE No	AMOUNT £
<b>Balance at 25th June 2019</b>				
	<b>Business Account - Balance</b>			<b>£10,220.95</b>
	<b>Treasurers Account - Balance</b>			<b>£35,719.34</b>
08-Jul	RoSPA Inspection	BACS		£145.20
08-Jul	Street Lighting	BACS		£127.14
12-Jul	Clerks salary		01629	£1,162.36
12-Jul	Co-ordination Catering (Pavement Clearing)		01630	£5,700.00
12-Jul	Co-ordination Catering (Grab Hire +Soil Removal)		01631	£600.00
15-Jul	MAS Networks	DD		£128.39
	<b>TOTAL</b>			<b>£7,863.09</b>
<b>Balance at 30th July 2019</b>				
	<b>Business Account - Balance</b>	£0.41		<b>£10,221.36</b>
	<b>Treasurers Account - Balance</b>			<b>£27,856.25</b>
<b>Date</b>	<b>Outstanding Payments</b>			
	Clerks Salary (July)			£1,136.25
	Clerks pension payment 1Q			£431.30
	Tree trimming			£250.00
	MAS Networks	DD		£128.39
	Church payment 2 of 4			£500.00
	<b>TOTAL</b>			<b>£2,445.94</b>

Date of the next meetings:

159/19 Planning Meeting – Tuesday 10<sup>th</sup> September 2019 in the Church Room, Plummers Plain at 7:30pm.

(Please note these planning meetings will only take place if there are planning applications to discuss)

160/19 Next Parish Council Meeting – Tuesday 24<sup>th</sup> September 2019 in the Church Room, Plummers Plain at 7:30pm

The meeting closed at 21:40 hours

Lower Beeding Parish Council,

Email: clerk@lowerbeeding.com

*Members of the public should be aware that being present at a meeting of the Council or one of its Committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.*

Approved .....

Date .....