

## LOWER BEEDING PARISH COUNCIL

### Minutes of the meeting held on Tuesday 24<sup>th</sup> September 2019 in the Church Rooms, Plummers Plain.

Present: Cllr Allen (Chairman), Cllr Hinton (Vice-Chairman), Cllr Hough, Cllr Ward, Cllr Lillywhite, Cllr Mercer.

Also present: Peter Knox (Clerk), Cllr Bradnum, Cllr Kitchen, and eight members of the public.

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The Chairman began the meeting at 19:30 hours.

**168/19 Apologies for absence:** - Cllr Lloyd, Cllr Peckham, Cllr Dawson.

**169/19 Approval of the minutes from the Parish Council meeting held on 30<sup>th</sup> July 2019.**

**170/19 Approval of the minutes from the Planning Committee meeting held on 19<sup>th</sup> August 2019.**

The minutes were approved and seconded.

The Chairman asked to bring forward the planning applications for Stonehouse Farm scheduled in 181/19. He gave an overview on the status of the current applications DC/19/1650 and DC/19/1669 and the HDC planning committee meeting consultation planned for the 30<sup>th</sup> September to be attended by Cllr's Allen and Lloyd.

**171/19 Declaration of interests from members in respect to any items on the agenda.**

There were no declarations by members.

**172/19 Report from District Councillor**

- Cllr Bradnum gave a summary of the current new housing development sites from HDC and Neighbourhood Plan status. There is a plan to add 1,300 homes each year up to 13,000 houses with the planned location of the sites in West Sussex.
- There is a plan to build a new school in North Horsham.
- The Horsham District Lottery is now up and running.
- Piries Place Car Park is ready and will be open very soon.
- If LBPC require any assistance in HDC to contact Cllr Bradnum.

The Chairman thanked Cllr Bradnum for her support on these issues and the Stonehouse Farm planning application.

**173/19: Report from County Councillor**

Cllr Kitchen reported the following: -

- There are concerns regarding the lack of infrastructure of roads/railways/hospitals/schools with the increased new building programmes.
- Gatwick airport expansion is also causing a lot of concern in WSCC.
  - The airport has added an emergency runway that is being used on an ad hoc basis.
  - There is now a Noise Management Committee to monitor the airport
  - The LB Parish may get increased air traffic over the Parish.

The Chairman voiced his concern on the impending pressure on local services and the infrastructure. He also thanked Cllr Kitchen on the information on Gatwick Airport and declared that she would get the full support of LBPC.

### **174/19 Parish maintenance update – Cllr Lillywhite**

Cllr Lillywhite had nothing to report at the meeting but stated he will contact Cllr Dawson on the Parish maintenance shortly.

### **175/19 Neighbourhood Plan update – The Clerk.**

- Current status of the LB Neighbourhood Plan which should be returned with comments by the month's end after the health check from HDC.

### **176/19 Action List Update and on any matters arising not covered elsewhere on the agenda – Clerk**

The Clerk updated the Council on the following: -

- Parish Council sub-contractor contract. The draft contract was distributed to the PC. The Clerk asked for feedback on any comments and a baseline which the contract would commence.
- Overgrown hedgerows. Many of the hedgerows had been trimmed back by the Council as they had become a safety issue.
- External audit update– Moore have all of the information requested pertinent to the audit.
- Dowsett-Mayhew Statement of Accounts since inception of the Neighbourhood Plan. A current statement of accounts was distributed to the PC.
- Lloyds Bank Signatories. The bank account has been updated removing redundant signatories. There will be no new signatories added in the near future.
- LB Airfield Plaque. The plaque has been returned to the Clerk who will find a suitable location to have the monument situated adjacent to the airfield.
- Poppy Silhouette. The Clerk has asked the Church Council's permission to have the poppy silhouette positioned next to the existing memorial in the church yard. Cllr Mercer volunteered to clean the existing memorial as it has moss and lichen covering a majority of the monument. The Clerk has requested permission from the Church Council to undertake this task.
- Website Accessibility Statement. This has now been added to the website.

### **177/19 Meetings attended by Councillors**

There were no meetings declared.

### **178/19 Public Adjournment**

The Chairman took the opportunity to call a public adjournment.

- **Community Speed Watch report – The Clerk.**

In Roger Warwick's absence the Clerk gave an update on the CSW sessions that the team had completed and also the response received from WS Highways and Sussex Police on the data collected on Warninglid Lane. The PC were disappointed to hear that no further action will be undertaken.

Mrs Fielding enquired why the Neighbourhood Plan (NP) meetings had been closed meetings. The Clerk and Mrs Bamford responded that the recent gatherings were purely to delegate tasks to the Working Party to complete the draft of the NP. The Clerk informed the public that all of the minutes had been uploaded to the website.

### **179/19 Chairman's announcements**

The Chairman stated that he will contact HDC about the fence surrounding Brick Kiln Pond. He still has a goal to install a pedestrian crossing near The Plough.

### **180/19 Planning Applications:**

**There were no new planning applications to review.**

The Chairman and Cllr Lloyd will attend a meeting on 30th September at HDC to discuss the ongoing applications received from Stonehouse Farm.

### **181/19 Accounts status as at end of September 2019 and 2Q Actuals.**

The Clerk distributed the 2Q Actuals Accounts for perusal and feedback

### **182/19 Finance outstanding payments**

Date	Accounts – August / September 2019	PAYEE	CHEQUE No	AMOUNT £
<b>Balance at 25th July 2019</b>				
	<b>Business Account - Balance</b>			<b>£10,221.36</b>
	<b>Treasurers Account - Balance</b>			<b>£27,856.25</b>
	<b>Treasurers Account</b>			
02-Aug	Complete tree services - trees outside Newells Cottages	BACS		£250.00
05-Aug	PCC Lower Beeding - Church grant	BACS		£500.00
05-Aug	St James Place - Clerk workplace pension 1Q	BACS		£431.30
07-Aug	Clerk Salary - July		1632	£1,136.25
15-Aug	MAS Networks	DD		£128.39
20-Aug	DM Payroll Services	BACS		£40.50
20-Aug	Dowsett-Mayhew - planning consultancy	BACS		£2,880.00
20-Aug	Danark Electrical - Church Rooms outside light	BACS		£118.48
22-Aug	HMRC PAYE & NI for Clerk	BACS		£691.73
22-Aug	Clerk Salary - August	BACS		£1,200.00
22-Aug	Clerk expenses - August	BACS		£75.61
10-Sep	Mrs VA Joyce - Charlie Voyce hedge trimming	BACS		£75.00
10-Sep	Vision ICT - Website accessibility statement	BACS		£102.00
16-Sep	MAS Networks	DD		£128.39
09-Sep	HDC Environmental Grant	<b>CREDIT</b>		£639.21
	<b>TOTAL</b>			<b>£7,118.44</b>
	<b>Business Account</b>			
09-Aug	Interest Gross - August	<b>CREDIT</b>		£0.43
09-Sep	Interest Gross - September	<b>CREDIT</b>		£0.43
<b>Balance at 24th September 2019</b>				
	<b>Business Account - Balance</b>			<b>£10,222.22</b>
	<b>Treasurers Account - Balance</b>			<b>£20,737.81</b>
<b>Date</b>	<b>Outstanding Payments</b>			
	Clerk Salary - September			£909.68
	Clerk expenses - September			£6.90
	DowsettMayhew Planning Advice			£1,824.00
	Litter Bins emptying - HDC			£161.56
	<b>TOTAL</b>			<b>£2,902.14</b>

Date of the next meetings:

**183/19 Planning Meeting – Tuesday 15th October 2019 in the Church Room, Plummers Plain at 7:30pm.**

**(Please note these planning meetings will only take place if there are planning applications to discuss)**

**184/19 Next Parish Council Meeting – Tuesday 29th October 2019 in the Church Room, Plummers Plain at 7:30pm**

**The meeting closed at 21:25 hours**

Lower Beeding Parish Council,  
Email: [clerk@lowerbeeding.com](mailto:clerk@lowerbeeding.com)

Approved .....

Date .....