

## LOWER BEEDING PARISH COUNCIL

### Minutes of the meeting held on Tuesday 28<sup>th</sup> January 2020 in the Church Rooms, Plummers Plain.

Present: Cllr Allen (Chairman), Cllr Lloyd, Cllr Ward, Cllr Peckham, Cllr Mercer, Cllr Hough, Cllr Dawson, Cllr Lillywhite

Also present: Peter Knox (Clerk), Cllr Kitchen and seven members of the public.

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Cllr Lloyd began the meeting at 19:30 hours.

**008/20 Apologies for absence:** - Cllr Hinton, Cllr Bradnum

**009/20 Approval of the minutes from the Planning Committee meeting held on 14<sup>th</sup> January 2020**

**010/20 Approval of the minutes from the Planning Committee meeting held on 26<sup>th</sup> November 2019**

All minutes were approved

**011/20 Declaration of interests from members in respect to any items on the agenda.**

Cllr Peckham declared he may have a conflict during the approval of the Precept.

**012/20 Report from District Councillor – Cllr Bradnum**

Cllr Bradnum was absent from the meeting.

At this point the Chairman took over the meeting.

**013/20: Report from County Councillor – Cllr Kitchen reported the following: -**

- WSCC were facing some upheaval over poor reports on school standards with the CEO and Council Leader resigning recently over the council's children's services which were rated "inadequate" by Ofsted in May, prompting Government intervention.
- There are still major issues with the state of the highways especially the number of potholes.
- Lower Beeding and Colgate Primary Schools have been discussing the future funding and how it will affect the schools.
- Cllr Lloyd asked for further information on the departure of the council leaders and their payoffs especially as the county is struggling for funding of special needs schools.
- Cllr Peckham asked whether the plan to join West & East Sussex CEO's would work due to excessive workload? Cllr Kitchen commented that East Sussex will mentor the West following poor results from Ofsted and other organisations.

**014/20 Parish maintenance update – Cllrs Dawson & Lillywhite**

- The Chairman started the discussion by highlighting the increase of more big potholes in the Parish roads. He asked Cllrs Dawson & Lillywhite to organise a 'hot spot' map of the major potholes in the Parish. The map can be forwarded to Chris Stark of WSCC Highways at a later date.
- The Chairman also noted that the path / kerb on Leechpond had been cleared and thanked the Clerk for organising it.
- Cllr Dawson will lead a steering group to locate all of the missing, defective signposts and potholes in the Parish.

### **015/20 Neighbourhood Plan update – The Clerk**

- The Clerk reported that the window for Representation Forms closed on 17<sup>th</sup> January.
- There were twenty-three responses for the Regulation 14 submission of the Lower Beeding Neighbourhood Plan (LBNP). The main number of responses were regarding lack of access to the sites.
- The Clerk issued a brief list of the responses.
- The PC asked could they get a timeline from Dowsett/Mayhew on the forecast and milestones for completion of the LBNP.

### **016/20 Other matters arising which are not covered elsewhere on the agenda – The Clerk**

- A kerbside contractor has been appointed. There was a selection process and a contract between LBPC and the contractor was signed by both parties.
- Parish Projects 2020 open discussion was held. The possible Parish projects discussed were: -
  - CCTV in the Parish.
  - A Zebra Crossing.
  - The Parish being carbon neutral by 2030.
  - Openreach broadband scheme for the community.
  - Defibrillator for Crabtree.
  - Fence outside the school.
  - VE Day celebrations in May.
- The Chairman and The Clerk plan to meet the new PCSO, Damian Cecil.

### **017/20 Meetings attended by Councillors**

- The Chairman and the Clerk met George Orpen (Kerbside Contractor).

### **018/20 Public Adjournment**

The Chairman called for a public adjournment whereby several issues were discussed.

### **019/20 Chairman's announcements**

There were no announcements.

### **020/20 Planning Applications:**

#### **DC/20/0121: Leonardslee House Brighton Road Lower Beeding Horsham West Sussex RH13 6PP**

Demolition of an existing wooden framed barn. Construction of security gates and erection of 3 x No. barns and enlargement of the associated gardeners' compound together with construction of an adjoining staff car park (Listed Building Consent).

#### **DC/20/0119: Leonardslee House as above but a full Planning application.**

The PC is fully supportive of all the investment and work has been done to revitalise Leonardslee increasing tourism and benefits to the local community. However, the proposed replacement barns should be styled and in context with other local buildings.

**21/20 Accounts status as at end of January.**

Date	Accounts – January 2020	PAYEE	CHEQUE No	AMOUNT £
<b>Balance at 26th November 2019</b>				
	<b>Business Account - Balance</b>			<b>£10,223.10</b>
	<b>Treasurers Account - Balance</b>			<b>£33,501.34</b>
	<b>Treasurers Account</b>			
29-Nov	Clerks Expenses			£259.48
29-Nov	Clerks Salary			£1,144.44
29-Nov	Dowsett Mayhew - Neighbourhood Plan			£672.00
09-Dec	PCC - Lower Beeding - Church payment			£500.00
16-Dec	MAS Networks - Internet			£128.39
23-Dec	Dan Lillywhite - Expenses for installation of monuments			£31.80
23-Dec	Clerks Expenses			£39.49
30-Dec	Clerks Salary			£1,027.76
15-Jan	MAS Networks - Internet			£128.39
20-Jan	HMRC - PAYE & NI			£401.70
27-Jan	HMRC - PAYE & NI			£168.40
	<b>TOTAL</b>			<b>£4,501.85</b>
	<b>Business Account</b>			
09-Dec	Interest			£0.39
09-Jan	Interest			£0.43
<b>Balance at 27th January 2020</b>				
	<b>Business Account - Balance</b>			<b>£10,223.92</b>
	<b>Treasurers Account - Balance</b>			<b>£28,999.49</b>

**022/20 Finance outstanding payments**

Date	Outstanding Payments			
	Vision ICT Website			£270.00
	George Orpen - Kerbside maintenance			£144.00
	Clerks Salary			£1,081.52
	Clerks Expenses			£34.53
	<b>TOTAL</b>			<b>£1,530.05</b>

**023/20 Approval of the Precept for 2020**

The 2020 draft precept was presented to the PC. After an in-depth review of the budget prepared by the Clerk it was unanimously decided to increase the Precept by 2.5% for 2020/21 financial year.

The Chairman thanked the Clerk for the analysis and preparation of the Precept.

**Date of the next meetings:**

**024/20 Planning Meeting – Tuesday 11<sup>th</sup> February 2020 in the Church Room, Plummers Plain at 7:30pm.**

(Please note that planning meetings will only take place if there are planning applications to discuss)

**025/20 Next Parish Council Meeting – Tuesday 25<sup>th</sup> February 2020 in the Church Room, Plummers Plain at 7:30pm.**

**The meeting closed at 21:20 hours**

Lower Beeding Parish Council,  
Email: [clerk@lowerbeeding.com](mailto:clerk@lowerbeeding.com)

***Members of the public should be aware that being present at a meeting of the Council or one of its Committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.***

Approved .....

Date .....