

CLERKS BACKGROUND REPORT

30th July Parish Council meeting.

Highlights

Reference

117/24

- Co-option of Mr Aubrey Claridge to the vacant position of Councillor. I have forwarded his CV and application to the PC under a separate email.
- Facilities Working Party. The PC are keen to move this forward as soon as possible. I have found that there is £1,793/- available for “provision or improvement of open space and recreation facilities in or benefitting the parish of Lower Beeding”. From S 106 funds.
- Cllr Fitzpatrick has pointed out to me about the overgrown signs and footpaths are in need of attention. This is for PC discussion.
- Civility & Respect Pledge has been rolled out throughout the country because of reports throughout the local government sector, that there are growing concerns about the impact bullying, harassment, and intimidation is having on local (parish and town) councils, councillors, clerks and council staff and the resulting effectiveness of local councils. So far 1,561 Councils nationwide have signed up to adapt the pledge.

The Civility and Respect Pledge is being introduced because there is no place for bullying, harassment and intimidation within our sector. The pledge is easy for councils to sign up for and it will enable councils to demonstrate that they are committed to standing up to poor behaviour across our sector and to driving through positive changes which support civil and respectful conduct.

Therefore, the point is open for discussion by the LBPC on whether or not to adopt the Pledge.

118/24

- Planning Application S106/24/0014 for Little Sele will be reviewed. The applicant, Mr Michael Prideaux, will be in attendance to answer any of your questions. Michael send me the following statement ‘Our daughter and her family, who have lived there since the conversion, have decided to buy their own house in Steyning and we would like to be able to rent Little Sele out, if we decide to.’ So the Prideaux’s are asking to change their original S106 agreement with HDC Planiing.

CLERKS BACKGROUND REPORT

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1Q Summary of Expenditure

LBPC Income & Expenditure 1Q 2024 / 25						
		2024				
Expenditure	Precept 2024/25	April	May	June	Actual spend 2024/25	Budget Remaining
		ACTUAL	ACTUAL	ACTUAL		
Clerks salary	£15,500	£ 1,163.60	£ 1,300.77	£ 1,101.18	£ 3,565.55	£11,934.45
Clerks pension	£3,000				£ -	£3,000.00
PAYE / NI	£3,000				£ -	£3,000.00
Internal Audit	£650		£ 175.50		£ 175.50	£474.50
External Audit	£260				£ -	£260.00
MAS Networks	£1,260	£ 104.39	£ 104.39	£ 104.39	£ 313.17	£946.83
Website & Software	£80		£ 60.00		£ 60.00	£20.00
Street Lighting	£200				£ -	£200.00
Waste Removal	£150	£ 162.00			£ 162.00	-£12.00
Insurance	£700	£ 682.36			£ 682.36	£17.64
Training	£150				£ -	£150.00
SALC/HALC/NALC subs	£450	£ 383.06			£ 383.06	£66.94
Grants	£6,250				£ -	£6,250.00
Church Room Rental	£600				£ -	£600.00
Other	£200	£ 1,704.00			£ 1,704.00	-£1,504.00
Maintenance	£4,500	£ 88.51	£ 296.49	£ 115.99	£ 500.99	£3,999.01
Traffic management	£0				£ -	£0.00
Neighbourhood Plan	£0				£ -	£0.00
Playground inspection report	£150				£ -	£150.00
Payroll costs	£180				£ -	£180.00
Expenses	£750	£ 98.11	£ 68.56	£ 84.74	£ 251.41	£498.59
Office Allowance	£960	£ 80.00	£ 80.00	£ 80.00	£ 240.00	£720.00
Operating Costs	£17,490					
TOTAL	£38,990	£ 4,466.03	£ 2,085.71	£ 1,486.30	£8,038.04	£30,951.96

CLERKS BACKGROUND REPORT

Accounts Summary for July 2024

Date	Accounts July 2024	AMOUNT £
Balance at 30th June 2024		
	Treasurers Account - Balance	£54,478.34
	Business Account - Balance	£10,415.65
	32 Day Notice Account	£10,330.48
09-Jul	1Q HMRC Payment for NI & PAYE	£1,169.37
15-Jul	DM Payroll Services	£60.00
15-Jul	Mulberry Local Auth - Training	£168.00
16-Jul	MAS Networks	£104.39
22-Jul	WSCC - Lighting	£197.11
25-Jul	Clerks Expenses July	£172.55
25-Jul	Clerks Salary July	£1,268.45
29-Jul	Mrs V Joyce - Charlie Joyce Parish Maintenance	£260.00
	Total Costs	£3,399.87
	Business Account	
09-Jul	Interest	£10.76
	32 Day Notice Account	
	Interest	£17.32
Balances at 30th July 2024		
	Treasurers Account - Balance	£51,078.47
	Business Account - Balance	£10,426.41
	32 Day Notice Account	£10,347.80
Date	Outstanding Payments	
	Total	£0.00