

LOWER BEEDING PARISH COUNCIL

Minutes of the meeting held on Tuesday 27th May 2025.
The meeting was held at Holy Trinity Church Rooms, Lower Beeding.

Present: Cllrs Bamford (Chair), Claridge, Fitzpatrick, Keen, Dunckley.

Also present: The Clerk (Peter Knox), Cllr Livingstone and nine members of the public.

The Chair began the meeting at 19:00 hours.

053/25 Apologies for absence: Cllr Allen, Smith.

054/25 Approval of minutes for:

- **April 2025 Parish Council meeting.**

The minutes were approved by: Cllr Claridge

Seconded by: Cllr Fitzpatrick.

055/25 Meetings attended by Councillors.

The Chair, Cllr Smith and The Clerk attended a Planning Committee meeting to object to DC/24/1763 at Glayde Farm. The application was approved by committee to proceed with building thirty new dwellings.

056/25 Declaration of Interests.

Cllr Fitzpatrick declared her interest in the proposed Planning Application as she is working on the project.

057/25 Report from District Councillor.

Cllr Livingstone reported the following:

Sustainability in action – HDC have introduced new air quality monitors and are transitioning council fleets to electric vehicles. HDC now proudly holds the highest recycling rate in West Sussex.

Biodiversity is thriving, the Wilder Horsham initiative, and significant improvements at Chesworth, Owlbeech, and Warnham, including a stunning new viewing platform.

Homes and Affordability - In partnership with Saxon Weald, new affordable homes have been delivered, with key renovations preventing the loss of social housing.

More temporary emergency accommodation has been secured, and Horsham is probably the only council in Sussex offering 100% Council Tax Relief to its most vulnerable residents.

More social rental homes allowing local people to stay in the area by supporting Saxon Weald to build eight new, much needed, homes using Section 106 money from developers.

Community and Connection - HDC is funding free panto performances for disadvantaged and the vulnerable, a £100k People's Budget for youth, and enhanced public engagement at council meetings.

058/25 Public Adjournment

To include:

- **Inspector Neil Durkin from Horsham Neighbourhood Policing Team Q&A.**

Inspector Durkin gave an overview of his position of support for all local Horsham communities. He invited questions from the room and gave updates on:

- PCSO's
- Community Speed Watch support and resurrecting CSW in Lower Beeding Parish.
- Connecting with the community

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- Speeding vehicles especially motor bikes.
- **Transport Working Party feedback.**
Cllr Fitzpatrick and Jacqui Dunning discussed the problems with the batteries on the Speed Indicator Signs (SiD's) and the cost for conversion to solar panel charging.

059/25 Other matters arising which are not covered elsewhere on the agenda.

Updates:

- **Cisswood House Hotel** – Cllr Smith was not present at the meeting but reported to the Clerk that he will get in touch with the hotel in relation to the recent complaints of noise late into the night.
- **Land Acquisition update** - Cllr Allen was not present at the meeting and had no update on the purchase of the land.
- **Replacement heaters in Church Room** – Cllr Bamford will check with the electrician the cost and feasibility of installing remote smart meters.
- **Church Rooms Wi-Fi Router Updated**-The Clerk has liaised with Geoff Peckham regarding a grant to upgrade the wi-fi in the entire Church. Mr Peckham will apply for a grant shortly.
- **Sussex Police Rural Crime Team (RCT) at the Fete** – The Clerk will invite the RCT to the fete on 21st June.
- **Charlie Joyce Retirement**-The Clerk requested that the PC give Mr Joyce a small retirement gift.
- **Recruiting new Councillors** – The PC discussed ideas to recruit new Parish Councillors.
- **Earmarking funds for future projects** – The Clerk stressed the need to earmark funds for this year as the Parish Council has to use the funds they have in reserve.

060/25 Planning Applications

DC/25/0728 High Beech, Mill Lane, Lower Beeding, West Sussex RH13 6PX.

Variation of condition 1 of previously approved application reference DC/24/0568 (Demolition of existing dwelling and erection of a new residential dwelling and the erection of an office/leisure room) for re-siting the office/leisure room.

The PC approved and supported this application.

061/25 Chair's announcements.

The Chair had no further comments to make.

062/25 Approval of Annual Governance and Accountability Return (AGAR) 2024-25.

The AGAR was approved for submission by the Council.

Approved by: Cllr Bamford Seconded by: Cllr Claridge

063/25 Approval of Annual Accounts for 2024-25

The Annual Accounts were approved by the Council.

Approved by: Cllr Bamford Seconded by: Cllr Claridge

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064/25 Accounts and outstanding payment status as at end of May.

Date	Accounts May 2025	AMOUNT £
Balance at 29th April 2025		
	Treasurers Account - Balance	£77,119.73
	Business Account - Balance	£20,509.15
	32 Day Notice Account	£10,536.28
30-Apr	Expenses	£55.54
30-Apr	Clerks Salary - Apr	£1,413.74
18-May	MAS Networks	£104.39
19-May	Bank Charges	£4.25
27-May	Parish Online annual fee	£60.00
27-May	Mulberry - Training Cllr Claridge	£54.00
27-May	Expenses	£39.57
27-May	Clerks Salary - May	£1,451.19
27-May	Mulberry - Internal Audit	£253.50
18-Jun	HMRC VAT refund CREDIT	£659.28
19-May	HDC Environmental Grant CREDIT	£816.46
	Total Costs	£3,436.18
	Business Account	
09-May	Interest	£14.05
	32 Day Notice Account	
20-Mar	Interest	£15.50
Balances at 27th May 2025		
	Treasurers Account - Balance	£75,197.69
	Business Account - Balance	£20,523.20
	32 Day Notice Account	£10,551.78
Date	Outstanding Payments	
	Total	£0.00

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Date of the next meetings:

065/25 Planning –Tuesday 10th June 2025 at 7:00 pm to be held in the Church Rooms Holy Trinity Church, Lower Beeding.

066/25 Parish Council Meeting – Tuesday 24th June 2025 at 7:00 pm to be held in the Church Rooms Holy Trinity Church, Lower Beeding.

The meeting concluded at 21:02 hrs

Peter Knox

Clerk to Lower Beeding Parish Council

Email: clerk@lowerbeeding.com

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Addendum

Expenditure	Precept 2024/25	April	May	June	July	August	September	October	November	December	January	February	March	Actual spend 2024/25	Budget Remaining
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL		
Clerks salary	£15,500	£ 1,163.60	£ 1,300.77	£ 1,101.18	£ 1,188.45	£ 1,263.39	£ 1,213.30	£ 1,188.45	£1,392.91	£ 1,191.35	£ 1,241.48	£ 1,066.13	£ 1,128.74	£ 14,439.75	£1,060.25
Clerks pension	£3,000						£ 1,381.68						£ 1,661.34	£ 3,043.02	-£43.02
PAYE / NI	£3,000				£ 1,169.37			£ 1,216.12			£ 1,305.48		£ 1,162.17	£ 4,853.14	-£1,853.14
Internal Audit	£650		£ 175.50											£ 175.50	£474.50
External Audit	£260						£ 252.00							£ 252.00	£8.00
MAS Networks	£1,260	£ 104.39	£ 104.39	£ 104.39	£ 104.39	£ 104.39	£ 104.39	£ 104.39	£ 104.39	£ 104.39	£ 104.39	£ 104.39	£ 104.39	£ 1,252.68	£7.32
Website & Software	£80		£ 60.00		£ 279.99						£ 290.26			£ 630.25	-£550.25
Street Lighting	£200				£ 197.11									£ 197.11	£2.89
Waste Removal	£150	£ 162.00				£ 120.00	£163.80						£ 169.00	£ 614.80	-£464.80
Insurance	£700	£ 682.36												£ 682.36	£17.64
Training	£150				£ 168.00									£ 168.00	-£18.00
SALC/HALC/NALC subs	£450	£ 383.06												£ 383.06	£66.94
Grants	£6,250									£ 420.00	£ 420.00		£ 1,750.00	£ 2,590.00	£3,660.00
Church Room Rental	£600							£ 360.00					£ 360.00	£ 720.00	-£120.00
Other	£200	£ 1,704.00											£ 4.25	£ 1,708.25	-£1,508.25
Maintenance	£4,500	£ 88.51	£ 296.49	£ 115.99	£ 260.00	£ 260.00	£ 305.69						£ 180.00	£ 1,506.68	£2,993.32
Traffic management	£0													£ -	£0.00
Neighbourhood Plan	£0													£ -	£0.00
Playground inspection report	£150				£ 108.00									£ 108.00	£42.00
Payroll costs	£180				£ 60.00				£ 60.00					£ 120.00	£60.00
Expenses	£750	£ 98.11	£ 68.56	£ 84.74	£172.55	£ 65.58	£ 113.10	£ 28.58	£ 310.59	£ 53.78	£ 229.96	£ 15.59	£ 15.59	£ 1,256.73	-£506.73
Office Allowance	£960	£ 80.00	£ 80.00	£ 80.00	£ 80.00	£ 80.00	£ 80.00	£ 80.00	£ 80.00	£ 80.00	£ 80.00	£ 80.00	£ 80.00	£ 960.00	£0.00
Operating Costs	£17,490														
TOTAL	£38,990	£ 4,466.03	£ 2,085.71	£ 1,486.30	£ 3,787.86	£ 1,893.36	£ 3,613.96	£ 2,977.54	£ 1,947.89	£ 1,849.52	£ 3,671.57	£ 1,266.11	£ 6,615.48	£35,661.33	£3,328.67