

LOWER BEEDING PARISH COUNCIL

Minutes of the meeting held on Tuesday 24th June 2025.
The meeting was held at Holy Trinity Church Rooms, Lower Beeding.

Present: Cllrs Bamford (Chair), Fitzpatrick, Smith, Keen, Dunckley.

Also present: The Clerk (Peter Knox), Cllr Livingstone and four members of the public.

The Chair began the meeting at 19:00 hours.

068/25 Apologies for absence: Cllrs Claridge and Allen

069/25 Approval of minutes for:

- May AGM 2025 Parish Council meeting.
The minutes were approved Cllr Keen 2nd: Cllr Fitzpatrick.
- May 2025 Parish Council meeting.
The minutes were approved Cllr Fitzpatrick 2nd: Cllr Keen.

070/25 Meetings attended by Councillors.

The Clerk met Cllr Minto for an overview of the Parish and especially speeding issues therein.

071/25 Declaration of Interests.

There were no declarations of interest.

072/25 Report from District Councillor.

Cllr Livingstone reported the following:

Battery Energy Storage Systems - There are some planning applications for solar and battery farms in our district, one will be in the Cowfold Parish.

Business Support – There will be a Jobs and Skills fair on Saturday 27th September at the Drill Hall in Horsham. Designed to provide a range of local employees to meet job seekers – its time for local business to register if they are interested in attending.

Local Plan - These are still issues that need agreeing with the Government Inspector before the Horsham District Local Plan can be issued, which has adds to the delay of the referendum for the Lower Beeding Neighbourhood Plan..

073/25 Public Adjournment

To include:

- **Transport Working Party (TWP)** - there was a general discussion regarding speeding hot spots in the Parish and the overview from the TWP on locations for new Speed Indication Devices (SiD's) with solar panels.
- **The Leonardslee Gardens Managing Director (Adam Streeter)** – attended the meeting and gave an overview of the near-term plans for the gardens.
- The Chair presented Charlie Joyce an engraved tankard thanking him for his 15+ of doing garden and tree maintenance in the Parish.

074/25 Other matters arising which are not covered elsewhere on the agenda.

Updates:

- **Cisswood House Hotel**
Cllr Smith reported that there had been several changes in the administration at the hotel and he will ensure that contact is made with the new managers in the very near future. He asked Cllr Livingstone if he could assist in this matter.

LOWER BEEDING PARISH COUNCIL

- Several complaints from residents have been reported regarding excessive noise outside the hotel at nighttime.
- **Land Acquisition update**
There has been no update on the land acquisition adjacent to the playground. It was noted that this item has been on the agenda for a long time.
- **Replacement heaters in Church Room**
Cllr Bamford is currently waiting for a quotation from the electrician to install smart meters in the Church Room.
- **Earmarking funds for future projects.**
The Council agreed to earmark the following funds:
 - a. Traffic and related highways = £18,200/-
 - b. Repair of playground = £6,000/-
 - c. All weather pitch = £24,000/-
 - d. Clerk's replacement laptop = £500/-Total = £48,700/-

075/25 Planning Applications

There are no planning applications to review.

076/25 Chair's announcements.

The Chair had no further comments to make.

077/25 Approval of Internal Audit Report.

The Internal Audit was approved by Cllr Bamford and seconded by Cllr Fitzpatrick.

078/25 Approval of Hazards and Financial Risk Assessment 2025.

The Hazards and Financial Risk Assessment 2025 was approved by Cllr Smith and seconded by Cllr Bamford.

LOWER BEEDING PARISH COUNCIL

079/25 Accounts status as at end of June.

Date	Accounts June 2025	AMOUNT £
Balance at 27th May 2025		
	Treasurers Account - Balance	£75,197.69
	Business Account - Balance	£20,523.20
	32 Day Notice Account	£10,551.78
18-May	MAS Networks	£104.39
19-May	Bank Charges	£4.25
	Total Costs	£108.64
	Business Account	
09-Jun	Interest	£13.66
	32 Day Notice Account	
20-Mar	Interest	£18.73
Balances at 24th June 2025		
	Treasurers Account - Balance	£75,197.69
	Business Account - Balance	£20,536.86
	32 Day Notice Account	£10,570.51

080/25 Outstanding payments.

Date	Outstanding Payments	
	Clerk Salary	£1,250.00
	Expenses	£65.00
	Total	£1,315.00

LOWER BEEDING PARISH COUNCIL

Date of the next meetings:

081/25 Planning –Tuesday 8th July 2025 at 7:00 pm to be held in the Church Rooms Holy Trinity Church, Lower Beeding.

082/25 Parish Council Meeting – Tuesday 29th July 2025 at 7:00 pm to be held in the Church Rooms Holy Trinity Church, Lower Beeding.

The meeting concluded at 21:15 hrs

Peter Knox

Clerk to Lower Beeding Parish Council

Email: clerk@lowerbeeding.com

LOWER BEEDING PARISH COUNCIL

Addendum

Expenditure	Precept 2024/25	April	May	June	July	August	September	October	November	December	January	February	March	Actual spend 2024/25	Budget Remaining
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL		
Clerks salary	£15,500	£ 1,163.60	£ 1,300.77	£ 1,101.18	£ 1,188.45	£ 1,263.39	£ 1,213.30	£ 1,188.45	£1,392.91	£ 1,191.35	£ 1,241.48	£ 1,066.13	£ 1,128.74	£ 14,439.75	£1,060.25
Clerks pension	£3,000						£ 1,381.68						£ 1,661.34	£ 3,043.02	-£43.02
PAYE / NI	£3,000				£ 1,169.37			£ 1,216.12			£ 1,305.48		£ 1,162.17	£ 4,853.14	-£1,853.14
Internal Audit	£650		£ 175.50											£ 175.50	£474.50
External Audit	£260						£ 252.00							£ 252.00	£8.00
MAS Networks	£1,260	£ 104.39	£ 104.39	£ 104.39	£ 104.39	£ 104.39	£ 104.39	£ 104.39	£ 104.39	£ 104.39	£ 104.39	£ 104.39	£ 104.39	£ 1,252.68	£7.32
Website & Software	£80		£ 60.00		£ 279.99						£ 290.26			£ 630.25	-£550.25
Street Lighting	£200				£ 197.11									£ 197.11	£2.89
Waste Removal	£150	£ 162.00				£ 120.00	£163.80						£ 169.00	£ 614.80	-£464.80
Insurance	£700	£ 682.36												£ 682.36	£17.64
Training	£150				£ 168.00									£ 168.00	-£18.00
SALC/HALC/NALC subs	£450	£ 383.06												£ 383.06	£66.94
Grants	£6,250									£ 420.00	£ 420.00		£ 1,750.00	£ 2,590.00	£3,660.00
Church Room Rental	£600							£ 360.00					£ 360.00	£ 720.00	-£120.00
Other	£200	£ 1,704.00											£ 4.25	£ 1,708.25	-£1,508.25
Maintenance	£4,500	£ 88.51	£ 296.49	£ 115.99	£ 260.00	£ 260.00	£ 305.69						£ 180.00	£ 1,506.68	£2,993.32
Traffic management	£0													£ -	£0.00
Neighbourhood Plan	£0													£ -	£0.00
Playground inspection report	£150				£ 108.00									£ 108.00	£42.00
Payroll costs	£180				£ 60.00				£ 60.00					£ 120.00	£60.00
Expenses	£750	£ 98.11	£ 68.56	£ 84.74	£172.55	£ 65.58	£ 113.10	£ 28.58	£ 310.59	£ 53.78	£ 229.96	£ 15.59	£ 15.59	£ 1,256.73	-£506.73
Office Allowance	£960	£ 80.00	£ 80.00	£ 80.00	£ 80.00	£ 80.00	£ 80.00	£ 80.00	£ 80.00	£ 80.00	£ 80.00	£ 80.00	£ 80.00	£ 960.00	£0.00
Operating Costs	£17,490														
TOTAL	£38,990	£ 4,466.03	£ 2,085.71	£ 1,486.30	£ 3,787.86	£ 1,893.36	£ 3,613.96	£ 2,977.54	£ 1,947.89	£ 1,849.52	£ 3,671.57	£ 1,266.11	£ 6,615.48	£35,661.33	£3,328.67