

LOWER BEEDING PARISH COUNCIL

Minutes of the meeting held on Tuesday 29th July 2025.
The meeting was held at Holy Trinity Church Rooms, Lower Beeding.

Present: Cllrs Bamford (Chair), Claridge, Smith, Dunckley.

Also present: The Clerk (Peter Knox), Cllrs Livingstone & Raby and two members of the public.

The Chair began the meeting at 19:00 hours.

089/25 Apologies for absence: Cllrs Allen, Fitzpatrick, Keen.

090/25 Approval of minutes for:

- **June 2025 Parish Council meeting.**

The minutes were approved by Cllr Bamford and seconded by Cllr Claridge.

- **July 2025 Planning meeting.**

The minutes were approved by Cllr Claridge and seconded by Cllr Dunckley.

091/25 Meetings attended by Councillors.

There were no reported meetings.

092/25 Declaration of Interests.

There were no comments made by Councillors.

093/25 Report from District Councillor.

Cllr Livingstone reported the following:

HDC Local Plan - Horsham District's Council (HDC) is likely to withdraw the emerging Local Plan after considering all other options. This is after the Planning Inspector indicated he would not find the plan to be sound, a final decision to be made at a Cabinet meeting on Wednesday, 17th Sept.

Local Cycling and Walking Infrastructure Plans (LCWIPS) +20mph speed limits – HDC confirmed that it will support communities who are looking to introduce 20mph speed limits. The Council will also work with Parish Councils who wish to develop Local Walking and Cycling Plans. HDC is also in the process of recruiting a full time Active Travel Co-ordinator who will be able to support the plans' development.

Local Government Re-organisation - The process of local government reorganisation will bring significant changes to how our area is represented, how services are managed, and how they are delivered for our residents. The government has asked us to ensure that the model we propose aligns with local needs and is shaped by local voices. Our residents, businesses, and communities are at the centre of this. That is why it is so important that we hear from as many people as possible at this stage. An online survey is available at

www.shapingwestsussex.org.uk

The survey will be open until Wednesday 13th August.

094/25 Report from County Councillor.

Cllr Raby attended the meeting and discussed the following with the LBPC:

- He is the new County Councillor for the Parish and is keen to hear from Councillors and Residents on any issues that may affect their lives.
- He gave an overview of the current situation with the Government re-organisation of the county. There is no progress made this month and re-iterated Cllr Livingstone's comments on community

LOWER BEEDING PARISH COUNCIL

feedback.

- He will also be the focal point for any highways issues and asked the PC and TWP to contact him if they needed assistance.
- He stated that he wants to help Special Needs (children and adults) in the District.

095/25 Public Adjournment

To include:

- **Transport Working Party (TWP) feedback from Jacqui Dunning.**

The TWP confirmed receipt of the four new SID's (Speed Indication Devices) and were requesting somewhere to store them. Cllr Duncckley said he could make some storage space available in his yard and will liaise with Clerk. Further discussions followed from the PC on:

- ❖ Village Gateway signs.
- ❖ Solar panel adaption of existing signs (not feasible).
- ❖ 20 & 30 mph speed limits.
- ❖ Warninglid Lane disparity of speed limits.
- ❖ Revival of the LB Community Speed Watch (CSW) with volunteers needed.

096/25 Other matters arising which are not covered elsewhere on the agenda.

Updates:

- **Cisswood House Hotel** – Cllr Smith reported that he had had problems contacting the management in the hotel as they have changed since his last contact. The PC have received complaints about noise and other issues with the residents of the hotel. Cllr Raby said he will find out who the new focal point is in WSCC.
- **Land Acquisition update and Playground Equipment repair** – Cllrs Claridge informed the PC that a Playdale representative will visit the playground on 7th August. All are welcome to attend. There was no update on the transfer of the land from HDC to LBPC.
- **Replacement heaters in Church Room** – Cllr Bamford is pursuing the installation of Smart Metres in the Church Rooms so that the heating can be turned on remotely before the Council meetings.
- **Earmarked funds spent in July** – The Clerk reported that some of the earmarked funds for SID's and a replacement laptop for the Clerk had been completed in July. Details of the outgoings can be seen in the accounts below.
- **Parish Maintenance** – The Clerk gave an update on the maintenance projects completed in July.
- **Neighbourhood Plan** - The Clerk informed the PC of the 'Notice of Referendum' on the 4th September. The Notice has been posted on the website, the Parish Notice Boards and forwarded to the Residents email group.

097/25 Planning Applications

DC/25/1067 Church Farm House, Sandygate Lane, Lower Beeding, RH13 6LR.

Erection of a garage extension to stable building.

The LBPC voted to remain Neutral with No Comments made.

LOWER BEEDING PARISH COUNCIL

DC/25/1099 1 Stablehouse Bungalows, Leechpond Hill, Lower Beeding, RH13 6NP.

Erection of a single storey side extension with roof extension to form additional habitable space within the roof.

The LBPC voted to remain Neutral with No Comments made.

DC/25/0959 Peppersgate Farmhouse, Brighton Road, Lower Beeding, RH13 6NH (Revised)

Erection of a single storey side extension (Listed Building Consent)

The LBPC voted to support the revised application on condition that the application now follows the advice given by Conservation Officer.

098/25 Chair's announcements.

The Chair reminded all that there would be no meeting in August unless there was an emergency planning application.

LOWER BEEDING PARISH COUNCIL

099/25 Accounts status as at end of June.

Date	Accounts July 2025	AMOUNT £
Balance at 30th Jun 2025		
	Treasurers Account - Balance	£72,980.99
	Business Account - Balance	£20,523.20
	32 Day Notice Account	£10,551.78
02-Jul	HMRC - 1Q PAYE & NI	£1,586.70
16-Jul	MAS Networks	£104.39
17-Jul	WSCC - Street Lighting	£187.37
18-Jul	DM Payroll Services	£72.00
18-Jul	Elan City - Speed Indication Devoces	£11,037.60
18-Jul	Bank Charges	£4.25
25-Jul	Clerk Salary - July	£1,263.35
25-Jul	Expenses - July	£316.52
25-Jul	Vision - ICT - SSL Certificate	£50.40
25-Jul	Refined Garden Services - Parish Maintenance	£125.00
25-Jul	Paul Williams - Tree Surgery	£650.00
	Total Costs	£15,397.58
	Business Account	
09-Jul	Interest	£11.82
	32 Day Notice Account	
25-Jul	Interest	£37.65
Balances at 29th July 2025		
	Treasurers Account - Balance	£57,583.41
	Business Account - Balance	£20,536.86
	32 Day Notice Account	£10,589.43

100/25 Outstanding payments.

Date	Outstanding Payments	
	Total	£0.00

LOWER BEEDING PARISH COUNCIL

Date of the next meetings:

101/25 Planning –Tuesday 12th August and 9th September 2025 at 7:00 pm to be held in the Church Rooms Holy Trinity Church, Lower Beeding.

Please note that Planning Meetings will only take place if there are any applications to review.

102/25 Parish Council Meeting – Tuesday 30th September 2025 at 7:00 pm to be held in the Church Rooms Holy Trinity Church, Lower Beeding.

Please note there will be no meeting of the Parish Council in August due to the summer recess.

The meeting concluded at 20:40 hrs.

Peter Knox

Clerk to Lower Beeding Parish Council

Email: clerk@lowerbeeding.com