

LOWER BEEDING PARISH COUNCIL

Minutes of the meeting held on Tuesday 14th July 2026.

The Meeting was held at Holy Trinity Church Rooms, Lower Beeding.

Present: Cllrs Bamford (Chair), Dunckley, Keen, Allen.

Also Present: The Clerk, Cllrs Livingstone, Raby and one member of the public.

The Chair began the meeting at 7:00 pm

094/26 Apologies for absence: Cllrs Smith, Claridge & Mercer.

095/26 Approval of minutes for:

- June 2026 Parish Council Meeting.

The minutes were approved by Cllr Bamford and seconded by Cllr Keen.

096/26 Meetings attended by Councillors.

Cllr Keen attended the LBA meeting on 8th July and met with Adam Streeter of Leonardsle Gardens on 14th July in respect of the bus shelters refurbishment outside the Gardens

097/26 Declaration of Interests.

Cllr Allen declared his interest as a neighbour living in close proximity to the planning application reviewed tonight DC/26/0979 Holme Farm Orchard Winterpit Lane Mannings Heath Horsham West Sussex RH13 6LZ.

098/26 Report from District Councillor.

Cllr Livingstone reported the following:

Local Plan: An HDC cabinet meeting was held on the 6th of July that approved the schedule of proposed main modifications of the Local Plan. These are based on the suggested main modifications to the Plan after the hearings held in April this year. The key one requires are additional housing allocations to meet the identified housing needs for the district, together with half of Crawley's unmet needs and an element for the coast. It is for 20,915 new homes during the plan period. There is a consultation via the HDC website which will run from 13th July to 24th August. If any residents wish to object to the allocation in Lower Beeding, they should make it known via this consultation. Comments made during this period will be sent directly to the Local Plan Inspector for his consideration as part of the ongoing examination. Further information about the representation period will be made available on our Local Plan pages.

2045 and beyond: The government has asked HDC to look beyond the current Local Plan at examination and commence work on a new Plan which will consider how we plan to 2045 and beyond.

The first stage of preparing for this new Plan is a scoping consultation where we are asking for thoughts on what a new Local Plan should consider, from jobs, infrastructure and the environment as well as homes. This consultation opened on 30 June and will conclude on 28 July. More details go to HDC website and search for Horsham District 2045: Scoping Consultation.

099/26 Report from County Councillor.

Cllr Raby reported the following:

- The Local Governance Review (LGR) has been further delayed as the Government reported that they were not ready yet to make the final decisions. The LGR is now scheduled for issue in October 2026.
- Church Lane classification and resurfacing were discussed at length and Cllr Raby will follow up further with Sussex Highways.

100/26 Planning Applications

DC/26/0979 Holme Farm Orchard Winterpit Lane Mannings Heath Horsham West Sussex RH13 6LZ

Variation of conditions 1 and 7 of previously approved application reference DC/18/0349 (Change of use of land for recreational camping including the siting of 2no. yurts, a facilities block together with access, car parking, associated landscaping with an amendment to the position of yurts and alterations to location and size of amenity cabin approved by application DC/16/2492) addition of extension to amenity shed.

The Parish Council objected to the application on the following grounds:

- 1/ The proposed structure of the mobility block in particular is unclear and the construction on skids is to allow it to be moved. However, the current proposed configuration of the unit would be incapable of being moved on its skids.
- 2/ The application is a flawed application as it is in the incorrect condition variation.
- 3/ The original approved application specifies the two yurts as 5.8 m in diameter and 2.7m in height. Any variance away from those dimensions would be a breach of that application.
- 4/ The Parish Council supported the local residents who have objected to the application.

101/26 Public Adjournment

To include:

A presentation was given by Louise Halpern (Rural Housing Enabler) on Sussex Community Housing.

The highlights were:

- Housing Needs Survey (HNS) – LH gave similar examples of HNS's in Sussex and the costs involved to run one in a Parish.
- An overview of existing Community Led Housing Schemes in Sussex.
- Help with finding suitable sites for a Housing Scheme.

102/26 Other matters arising which are not covered elsewhere on the agenda.

Updates:

- Co-option of Parish Councillor – The Council received an application from Gill East for co-option onto the Council. Several questions were asked of the applicant to the satisfaction of the Council. Cllr East was unanimously approved to join the Parish Council.
- Community Governance Review – The Chair gave an overview of the request from Nuthurst PC to acquire an area of the current Lower Beeding land including nineteen residences in the Monk's Gate and Holme Farm area. The PC discussed the possibilities to object to the land acquisition. Primarily the Chair will call the Nuthurst PC Chair and discuss the options and request that they withdraw the request. The Clerk will contact the Nuthurst PC Clerk and ask if this can be withdrawn at their next PC meeting.
- Recreation Ground Documents Approval – Cllr Keen reported that she has been in contact with the legal team in HDC about some revisions for the transfer documents of the land to the south of Brick Kiln Close.
- PC & school flyer – The Clerk will forward the flyer design to The Chair from the Holy Trinity Primary School as per the agreement between the PC and the school to deliver flyers advertising both establishments.

- Clerks updated contract - Prior to the meeting The Clerk forwarded a revised contract based on the NALC template. He also forwarded an employee review and comparison wage structure within the compatible job range. The Chair requested that the PC forward comments to her so that an effective review can be held with The Clerk.
- Environmental Grant – The Clerk will request clarification on the payment and report required for the annual Environmental Cleansing Grant.
- Fingerposts – The Clerk reported that the contractor who had commenced the renovations has been hospitalised after an accident so this refurbishment will be delayed until further notice.
- Cllr Keen gave an update on the No 17 bus route improvement scheme of which she is a participant. She has also liaised with Leonardslee Gardens in updating the bus stops adjacent to the gardens entrance.

103/26 Chair's announcements.

The Chair asked the Council to propose some new ideas and strategies from the PC. She gave some examples such as:

- Help for vulnerable people and finding where their residences are in the Parish.
- Cool Spaces – a place where residents can go in extreme heat.
- Defib Training.
- Hosting a day at the Village and in the Parish.

104/26 Accounts June 2026.

Date	Accounts June 2026	AMOUNT £
Balance 31st May 2026		
	Community Account - Balance	£47,753.08
	Business Account - Balance	£20,640.35
	32 Day Notice Account	£42,569.04
10-Jun	PW Beard	£600.00
10-Jun	London Road Storage	£50.00
10-Jun	Maintenance - Refined Garden Services	£390.96
15-Jun	Agri-Fencing	£3,123.34
16-Jun	MAS Networks	£104.39
16-Jun	Bank Charges	£4.25
29-Jun	WSCC - Sundry	£184.94
29-Jun	London Road Storage	£50.00
29-Jun	Clerk Salary	£1,341.88
29-Jun	Expenses	£62.14
15-Jun	CREDIT - Environmental Cleansing Grant	£847.48
	Total Costs	£5,911.90
	Business Account	
09-May	Interest	£8.00
09-Jun	Interest	£9.25
	32 Day Notice Account	
	Interest	£60.47
Balances at end of June 2026		
	Community Account - Balance	£42,688.66
	Business Account - Balance	£20,657.60
	32 Day Notice Account	£42,629.56
	Total	

105/26 Outstanding payments.

There were no outstanding payments.

Date	Outstanding Payments	
	Total	£0.00

Date of the next meetings:

106/26 Parish Council Meeting – Tuesday 8th September 2026 at 7:00 pm to be held in the Church Rooms Holy Trinity Church, Lower Beeding.

107/26 Planning Meetings –Tuesday 28th July and 25th August 2026 at 7:00 pm to be held in the Church Rooms Holy Trinity Church, Lower Beeding.

Please note that Planning Meetings will only take place if there are any applications to review.

The meeting concluded at 9:03 pm

Peter Knox

Clerk to Lower Beeding Parish Council

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